

### **Job description for Technical Project Manager:**

EHM is looking for a dynamic Technical Project Manager for various kind of environmental projects such as, reuse of wastewater, solid waste management, Waterbody restoration, development of course materials for training and workshop, and overall project Coordination. This is a great opportunity for aspiring environmental engineers to gain hands-on experience in a professional setting and contribute to the growth and success of our organization.

### **About EHM:**

EHM, incubated at TBI-HBTU Kanpur, CSIR IITR-BioNEST Lucknow, CSJMIF Kanpur and empanelled with IFACET IIT Kanpur, is a leading firm dedicated to offering practical solutions aligned with the Sustainable Development Goals (SDGs). EHM is also a part of GreenR acceleration program implemented by techno serve Our mission is to achieve environmental sustainability through an eco-centric approach. Our core expertise includes circular economy, sustainable environment, urban planning, and water & wastewater management.

**Qualification:** Postgraduate in Environmental engineering and similar fields (preferably B. Tech Civil/Environmental engineering background as previous degree) but not limited to.

### **Desirable:**

1. Experience in handling environment projects
2. Project coordination and execution
3. Experience of reading reports, research articles and writing reports.
4. Understanding of system design and drawing.
5. Work experience 1-2 years.

### **Skills:**

- Passion for environmental sustainability.
- Understanding of wastewater treatment systems, estimation of design parameter and drawing.
- Sound understanding of Office packages (Excel, PowerPoint, Teams etc.)
- Excellent time-keeping skills for timely report completion.
- Good written, verbal communication and teamwork skills
- Excellent data analysis and problem-solving skills.
- Attention to detail and innovative, creative, and lateral thinking.
- Understanding of sustainability concepts, greenhouse reporting protocols, energy efficiency practices and sustainability reporting frameworks.

### **Key Responsibilities:**

- **Manage environmental projects:** Oversee projects related to wastewater reuse, solid waste management, and waterbody restoration, ensuring successful execution and outcomes.
- **Coordinate with stakeholders:** Work closely with internal teams, clients, and stakeholders to guarantee timely project delivery and alignment with organizational objectives.
- **Conduct data analysis:** Analyze data, research articles, and technical reports to produce insightful and comprehensive project reports.
- **Ensure documentation accuracy:** Maintain accurate project documentation and ensure the timely submission of all deliverables.
- **Client relationship management:** Act as the primary point of contact for clients, addressing project-related inquiries and fostering positive relationships.

- **Communicate project updates:** Effectively convey project progress, challenges, and outcomes through clear presentations and written reports.
- **Manage project timelines:** Oversee project schedules, ensuring that all tasks are completed on time and within set deadlines.
- **Foster team collaboration:** Collaborate effectively with team members to achieve project goals and contribute to the overall success of the organization.
- **Conduct desktop research:** Perform desktop research to support business development initiatives and enhance project execution strategies.

**Benefits:**

- Opportunity to work with the startup ecosystem, founders and experts.
- Performance-based incentives to recognize outstanding contributions.
- Opportunity to work closely with professionals.
- Exposure to working on real projects.
- Potential for growth and mentorship within the organization.

**Location:** Kanpur

**How to Apply:** Interested candidates are encouraged to send their resumes and cover letters to [contact@ehmconsultancy.co.in](mailto:contact@ehmconsultancy.co.in).